



**SOCIETY OF FIRE PROTECTION ENGINEERS
NEW YORK METRO CHAPTER**



**SFPE NY Metro Chapter Board of Directors
Winter Planning Meeting**

Date: December 16, 2008

Location: EYP Mission Critical Facilities – 440 Park Avenue South

Attendees:

Jeff Kroutil	President	Jeffrey.kroutil@xlgroup.com
Zygmunt Staszewski	1 st Vice President	staszewski@zsenengineering.com
Les Radoman	2 nd Vice President	les.radoman@zurichna.com
Charles Joyce	Treasurer	cjoyce@rjagroup.com
Jeff Amato	Secretary	jeff_amato@schirmereng.com
April Berkol	Asst. Secretary	april.berkol@starwoodhotels.com
Kevin Morin	Director	kevinm@codeconsultants.com
Jarrold Alston	Director	jarrod.alston@arup.com
Tom Kuhta	NJ Chapter Liaison	kuhta_te@willis.com
Bella Treyger	Past President	btreyger@EYPmcf.com
Beatrice Mull	Web Master	beatrice.mull@cvstarco.com
Joe Razza	Advisor to Board	jrazza@rjagroup.com
Tim Collins	Advisor to Board	tcollins@haifire.com

Not in Attendance:

Patrick Bowe	Director	pbowe@akf-eng.com
Victoria Valentine	Director	valentine@nfsa.com
Tim Bowe	Advisor to Board	tbowe@abcopeerless.com
Jim Goerl	Advisor to Board	jgoerl@metroprotectionsystems.com
Dave Jacoby	Advisor to Board	david.jacoby@arup.com
John Durante	Advisor to Board	jdurante@risklogic.com

The meeting was called to order by Chapter President Jeff Kroutil at 10:00 a.m.

1. Continuing Education Units (CEU's)

Kevin Morin gave an update of CEU's for presentations. He has contacted PIE and a liason is not needed to have the presentations approved. Presentations need to be submitted at least two weeks in advance. If presentations are submitted one month in advance the submittal fee is reduced from \$100 to \$25. Past presentations are not eligible to receive accreditation. Jeff Kroutil expressed his concern with not receiving CEU credits for technical presentations. It was agreed that CEU credits are a strong draw for new and returning members and should be obtained for the upcoming presentations. Kevin Morin will provide the requirements for PIE accreditation to be distributed to the upcoming presenters. PIE's website is pie-cpc.org.

2. Meeting Dates and Topics

The following meeting dates and topics for the 2009 year were discussed and tentatively scheduled, pending their acceptance of invitations to speak:

January 13, 2009: The January meeting is traditionally a joint meeting with the Fire Safety Directors Association. Joe Razza discussed this year's speaker and topics. Chief Tom Jensen will be the guest speaker, along with Charles Jennings from John Jay College to discuss skyscrapers. It was suggested that the FDNY discuss the new fire alarm inspection unit and its requirements. A plaque will be presented to Chief Savage from SFPE. Joe Razza will send the meeting announcement to Jeff Amato to be distributed to the SFPE members.

February 24, 2009: Jeff Kroutil will not be able to attend the meeting and asked Zygmunt Staszewski or Les Radoman to run the meeting for him. Kevin Morin will attempt to get Tim Davis from Fire Protection System Corrosion Management to discuss Microbiologically Induced Corrosion (MIC) and its effect on sprinkler systems.

March 31, 2009: Bob Benedetti with NFPA will pick up where he left off last year discussing NFPA 30 *Flammable and Combustible Liquids*.

April 28, 2009: Russ Fleming, National Fire Sprinkler Association (NFSA), to discuss updates from the latest edition of NFPA 13 *Standard for the Installation of Sprinkler Systems*. Les Radoman will contact Russ Fleming.

May 19, 2009: Joe Razza suggested discussing NFPA 25 *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems* which is referenced by the new NYC Fire Code. Jeff Kroutil will reach out to his contact on the NFPA 25 committee to see if he can present.

June 22, 2009: SFPE Joint NY Metro New Jersey Golf Outing supporting the scholarship fund.

Other possible topics discussed included Pete Carey with Potter Signal, Sandy Camacho with NYC to discuss Hazmat requirements, Jimmy Hensen to discuss NFPA 45, John Cholin to discuss loss investigation, and Ken Isman to discuss NFPA 20.

3. Golf Outing

Jeff Kroutil asked about the golf outing. There was a concern that there is no official report of earnings. Tim Collins stated that Time Bowe receives a quarterly report of the Merrill Lynch account for the scholarship fund. Joe Razza suggested that the NY Metro Chapter be more active in this year's golf outing.

4. Scholarship

Proceeds from last years Seminar have still not been deposited into the scholarship fund. Tom Kuhta provided the correct information for where the funds should be deposited.

There is currently one potential scholarship applicant from Code Consultants.

5. Membership

Charles Joyce gave a report on membership. There are currently 51 paid members as opposed to 104 last year. Charles will reach out to the unpaid members via email and copy the board members. If attendance is still down, Jeff Kroutil suggested dividing up unpaid members and having each board member reach out to them.

6. Chapter Website

Beatrice Mull is in the process of developing the website. She has confirmed that SFPE national has space to support our website. The web address will be long, but the current web address can be set up to forward to the new site. Beatrice will be revising the first page to make it more user friendly. The roster will be revised to simply a spreadsheet and will be moved to the members only section. She hopes to post the meeting announcements and presentations once the meeting is over. Jeff Kroutil will send Beatrice the picture of Joe Razza and Zygmunt Staszewski accepting the chapters Silver Achievement award at SFPE National.

7. Miscellaneous

The Silver patch for 2008 has to be sewn on to the banner. The banner is currently at NYU and will be picked up within the next week. April Berkol suggested assigning someone to be responsible for the banner, such as the assistant secretary.

There are currently two laser pointers left. They are given as gifts of appreciation to our guest speakers. Les Radoman said that he was the last one to order them and said he would look into it.

Joe Razza suggested a joint meeting with the Empire Chapter. A joint meeting was held several years ago but attendance from SFPE NY Metro was not good. Jeff Kroutil suggested having a joint meeting in addition to a regularly scheduled meeting. We will be asking Vicky Valentine to coordinate.

Zygmunt Staszewski provided an update on NYC special inspections and TR1 applications. Currently, mechanical engineers are only permitted to sign off on sprinkler and standpipes, not fire protection engineers. New York State PE licenses do not recognize specific areas of expertise. FDNY is still in the process of finalizing the rules for the qualification requirements for self certifications.

Zygmunt Staszewski suggested a joint scholarship with other fire protection organizations within NYC, such as the Fire Alarm Association. He said that FDNY does not currently have a scholarship program for FDNY members to move up in the department. Joe Razza thought that separating from SFPE NJ would not be beneficial, especially after all of the work that was put in by the board within the last year. Jeff Kroutil said that we could discuss perhaps providing a donation to FDNY.

Bella Treyger was contacted by Viking Corporation, who may be interested in flying SFPE NY Metro members to Minneapolis, MN to visit their facility. More information will be gathered before making and decisions.

With no further business pending, the meeting was adjourned by President Jeff Kroutil at approximately 12:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey M. Amato". The signature is written in a cursive, flowing style.

Jeffrey M. Amato, E.I.T.
Secretary
SFPE NY Metro